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**From:** Lowery, Andrea [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=37AC86189BD14AD3A9A53C84798BF083-ANLOWERY]  
**Sent:** Thur 3/18/2021 3:49:59 PM (UTC-04:00)  
**To:** Pollman, Howard [REDACTED]  
**Subject:** FW: Reopening discussion notes

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**From:** Lowery, Andrea  
**Sent:** Tuesday, March 9, 2021 2:15 PM  
**To:** Soccio, Nicholas <[REDACTED]>  
**Cc:** Cross, Elena <[REDACTED]>  
**Subject:** Reopening discussion notes

Dear Nick:

It was great to speak with you yesterday. We are looking forward to reopening our sites and museums. Of course, we at PHMC recognize the need to proceed in a manner that continues to protect the public welfare. Please find below a quick summary of the points we covered (and one we didn't!) for your meeting with senior staff.

- **Regular museum and sites visitation** - We propose to reopen the State Museum and PHMC's historic sites and museums across the commonwealth to regular visitors on Friday, April 30<sup>th</sup>. The State Museum will likely be open Wed-Sun. Sites will be open with shorter hours – probably 10-4 – a maximum of Friday to Sunday depending on the site and staffing capacity for at least the first two months after reopening. These shorter hours and limited days will allow for regular cleaning and adjustment of operations with reopening. We can provide updated reopening plans for each site as we have in the past. All guidelines will be followed.
- **Archives visitation** – We are able to handle nearly all requests remotely, so we do not anticipate a reopening date at this time.
- **Museum events and gatherings (includes exhibit openings, events, and weddings)** – We would like to begin permitting these on June 30<sup>th</sup>. This will give us the opportunity to reacclimate to regular operations before holding events. We propose the June 30<sup>th</sup> date for all sites except Graeme Park, which successfully held weddings safely in the fall. Graeme Park would like to begin holding weddings on April 24<sup>th</sup> as outlined in the schedule I forwarded to you earlier. At all sites, all events and gatherings will be held with capacity limitations, social distancing, and masking as required by the guidelines. (Use of indoor restrooms will be permitted.) We will forward a plan outlining who will be responsible for managing enforcement of the guidelines at properties where PHMC does not have staff.

- **Proposed Military Museum Memorial Day event** – We will decline the 28<sup>th</sup> Division’s request to hold a private gathering of 600 on the grounds of the Military Museum on May 27<sup>th</sup>. The open nature of the grounds makes limiting the event to the invited group impractical.
- **Niagara and Lettie G. Howard sailing programs** – Only day sails will be permitted. For day sails, occupancy will be allowed only on the ship’s deck, with masking and social distancing required.
- **School groups at museums and sites** – School groups (including groups of homeschoolers) will resume in the fall.
- **Summer camps** – Summer camps will resume no earlier than July. We will look to CDC and DOH guidance regarding camp operations.
- **Large outdoor fall events, like Harvest Days, Halloween events** – We will plan to permit larger events in the fall in accordance with capacity restrictions and guidelines.
- **Marker dedications** – We will allow these to resume outdoors in June in accordance with capacity restrictions and guidelines.

Thanks again for your time. Let me know if you need further detail on any of this in advance of your meeting. Looking forward to hearing the outcome.

Best,  
Andrea

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